



## SHERWOOD FOREST COMMUNITY CLUB

### Executive Board Meeting Minutes

DATE: 1/20/22

TIME: 7:06 p.m.

LOCATION: Via Zoom

1. **Call to Order:** The January SFCC board meeting was called to order at 7:06 p.m. Attendees: Emmanuel Solis, Janet Castaneda, Lee Sargent, Patrick Tousignant, Nate Kessler, John Haro, Anne Drebin and Kurt Howeler. Two others, Robert Connell and Kathy Vinatieri also participated.
2. **Motion to approve Minutes from previous meeting:** Minutes for the November meeting held on 11/18/21 were discussed. Motion to approve the minutes made by Patrick and seconded by Emmanuel. No further discussion. Approved by all.
3. **Treasurer's Report:** The October/November report was presented and reviewed during this meeting. Checks pending to post: none.
  - a. Budget overview (as of 11/30/21): Checking \$623.40 | Savings \$3820.96 | Total: \$4,444.36
  - b. Dues update: \$10 paid in November
  - c. Payments: N/A.
  - d. Reimbursements: None
  - e. Monthly reports: no updates
  - f. Motion to approve Treasurer's Report: Motion to approve made by Patrick and seconded by Emmanuel. Approved by all.



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4. **SFCC Budget:** Since we're starting to have more expenses for things like Emergency Preparedness and Community Connects, it was decided SFCC needs to create a budget. Lee drafted a template for everyone to review. Next year, this exercise should be done in October or November, not January. We need to figure out fixed costs and forecast unexpected costs.
- a. **Printing.** This could be one of the biggest expenses if we want to distribute flyers during the year and print at least one of the newsletters in color. Karen often prints the newsletters in black and white. We shouldn't make that an assumption and budget as if that will be an expense each time. Emmanuel felt the budget should target spending around 70% of the expected revenue from annual dues. Anne suggested we consider getting a laser printer. There are pros and cons with having a printer vs. outsourcing the printing.

#### Action Items:

- Each Committee chair reviews the budget and adds their planned expenses for 2022. Owners: **Committee Chairs**
- Research costs of a laser printer. **Owner: Anne**
- Talk to the City to see if they can provide printing services. **Owner: John**

5. **Membership Drive / Neighborhood Involvement / Community Connections:** We talked about a few ideas for the first quarter. We'll look at distributing a Valentine's Day flyer. Nate suggested we include a group photo. Anne will look into starting a gardening club.

#### Action Items:

- Put together and distribute a V-Day Flyer.
- Research starting a Garden Club. **Owner: Anne**
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6. **Emergency Preparedness (EP):** The EP committee is looking into getting some walkie talkies for a few people within the group so there will be distributed local communications in the neighborhood. They are looking at a process to set this up so that communication is meaningful and relevant. The thought is that the people with the walkie talkies would have access to people locally that would be able to provide services and pertinent information.

#### Action Items:

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7. **General Q&A (Open to the Public):** Lee likes the idea of having an open Q&A session at the start of the Monthly Meetings so that people can come by to hear what's going on with the Board and Community. It will also be a forum for residents to ask questions, or inform the Board about what's happening in the neighborhood.

#### Action Item:

- Put a notice on the SFCC website each month and NextDoor notifying residents of upcoming board meeting and inviting them to join the Zoom call at 6:30 if there's anything they want to discuss **Owner: Emmanuel / Lee – ongoing for every meeting.**



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#### 8. Committee Reports:

- a. Traffic/Transportation: Kurt said there's really nothing to report. The City feels there isn't enough volume, or a significant number of accidents on NE 30<sup>th</sup>. They also felt that although the speeds are above average, they are still within the acceptable limits. Based on this they aren't inclined to take any action. The City also is not planning to change any of the signage or lighting at the 164<sup>th</sup> NE 30<sup>th</sup> intersection. A "no outlet" sign will be posted on the north side of 164<sup>th</sup> where the new houses are being built.

Action Item:

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- b. Neighborhood Enhancement / Great Neighborhoods: Lee participated in a workshop put on by the Bellevue Community Tree Summit. They're trying to get an ordinance in place to help preserve significant trees. They're doing another workshop on January 22<sup>nd</sup> to talk about an action plan and how to get more people involved. They're also talking to other nearby cities to see how they address trees. The environmental stewardship group is having a meeting on February 2<sup>nd</sup>. Emmanuel said he'd attend.

Action Items:

- Lee to keep us updated on the Tree group.
- Emmanuel to stay involved the Environmental Stewardship group.

- c. Communication: No update was given at the meeting.

- d. Land Use: No update was given at the meeting.

- BTC: There's no current activity.
- Trees: The City's Environmental Stewardship has some strategies on how to achieve 40% tree canopy. The current canopy is about 35%. Great Neighborhoods will hopefully address this

Action Items:

- Update on the development at Bel-Red Medical Building. Owners: Patrick and Emmanuel
- Update on the Silver Cloud. Owner: TBD
- Update on Pixel Apartments and traffic study: Owner: Emmanuel
- Update on ADUs and minimum parking requirements. Owner: Emmanuel



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- e. Crime / Block Watch: No update was given at the meeting.

Action Item:

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**9. Other Business:**

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**Next Meeting:** February 17, 2022 @ 7 p.m. via Zoom or hybrid

Meeting Adjourned at 8:01 p.m.

Minutes approved by the Board:

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President or Secretary

Date: \_\_\_\_\_