



## SHERWOOD FOREST COMMUNITY CLUB

### Executive Board Meeting Minutes

DATE: 4/15/21

TIME: 7:02 p.m.

LOCATION: Via Zoom

1. **Call to Order:** The March SFCC board meeting was called to order at 7:03 p.m. Attendees: Emmanuel Solis, Janet Castaneda, Lee Sargent, John Haro, Patrick Tousignant and Ken Schiring.
2. **Motion to approve Minutes from previous meeting:** Minutes for the March Board Meeting held on 3/18/21 were discussed. Motion to approve the minutes made by Patrick and seconded by Janet. No further discussion. Approved by all.
- I. **Treasurer's Report:** The report as of 4/14/21 was presented and reviewed during this meeting. Checks pending to post: none.
  - a. Budget overview: Checking \$461.01 | Savings \$3,820.60 | Total: \$4,281.61.
  - b. Dues update: \$0 in dues received.
  - c. Payments: N/A.
  - d. Reimbursements: N/A
  - e. Monthly reports: No updates
  - f. Motion to approve Treasurer's Report: Motion to approve made by Emmanuel and seconded by Patrick. Approved by all.



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3. **Membership Drive / Neighborhood Involvement:** A lengthy discussion was held regarding the newsletter. Once he has all the input, Emmanuel will format the document as he has over the last several years. He feels he can get the formatting done by the end of the week of 4/23. Lee wants to see a blurb about Emergency Preparedness on the front page. He's hoping this will activate people to respond and get involved. Patrick questioned how the Bylaws would be referenced in the newsletter. It was decided to create a PDFs to show the highlighted changes and final version will be put on the SFCC website, with a link in the newsletter. Lee's president's statement will include mention of the Bylaws & EP. Janet mentioned there is usually a general article included in the newsletter. Emmanuel will write up something that encompasses the great neighborhoods initiative and the proposed development at the Bel-Red Medical Building. John volunteered to print the dues envelopes and also help put the newsletter packets together. Janet felt there might already be some envelopes printed up and will check. Emmanuel will ask Karen if she's still able to help print the newsletters. The newsletter should be ready to distribute the first weekend in May. Nate will contact the block reps to see if they want to continue being block reps and are on board to distribute the newsletter. If not, John, Patrick and Lee volunteered to help with the distribution. Last Fall, John had contacted BECU about using Zelle to help collect dues. At the time, he was told Zelle was only available for personal accounts. John will follow-up to see if there's been any change in status. Lee would like this to be determined before the newsletter is printed.

#### Action Items:

- Get newsletter content to Emmanuel by 4/21. **Owner: SFCC board**
- Put PDF versions of the newsletter on the SFCC website. **Owner: Emmanuel**
- Contact BECU about to see if Zelle can be used for club accounts. **Owner: John**
- Talk to the block reps for a check in and try to get more involvement. **Owner: Nate**

4. **Emergency Preparedness (EP):** The EP group continues to meet on the second Thursday of each month. The group decided to include something in the newsletter that is more of an advertisement than a questionnaire. Lee wants to see something on the front page. The group felt there wouldn't be much of a response if it was a questionnaire buried in the newsletter.

#### Action Items:

- Create a one-page introduction to be included with the newsletter. **Owner: EP Committee**
- Talk to block reps about getting more people interested and involved in EP. **Owner: Nate**
- Create and distribute window cards to let people know a household is okay. **Owner: TBD**
- Research / determine if SFCC we should provide matching funds to get everyone water containers. **Owner: TBD – ongoing action item**
- Appoint one person to be the SFCC SPOC to interface with Police, Fire, etc. **Owner: TBD - ongoing action item**



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- See if the block reps would be willing to do welfare checks on the folks on their blocks and report in to the SPOC. **Owner: TBD – will include as an agenda item for the block rep meetings.**
- Make a directory of tools and skills people in SF have available. **Owner: TBD - ongoing action item**

5. **General Q&A (Open to the Public):** Lee likes the idea of having an open Q&A session at the start of the Monthly Meetings so that people can come by to hear what's going on with the Board and Community. It will also be a forum for residents to ask questions, or inform the Board about what's happening in the neighborhood.

Action Item:

Put a notice on the SFCC website each month and NextDoor notifying residents of upcoming board meeting and inviting them to join the Zoom call at 6:30 if there's anything they want to discuss **Owner: Emmanuel / Lee – ongoing for every meeting.**

6. **Historical SF Documents:** Patrick asked if a timeline has been set to deliver the SF documents to the Eastside Heritage Center. John said he'll follow-up on this. Ken Schiring thinks he might have one box of historical documents. He will check and arrange to get the box to Patrick if so.

Action Items:

- Deliver boxes to ES Heritage Center: **Owner John**

7. **Committee Reports:**

- a. Traffic/Transportation: Kurt was not able to make the April meeting so there is no update.

Action Item:

- Replanting 164<sup>th</sup>/NE 30<sup>th</sup> Corner. **Owner: Kurt**

- b. Neighborhood Enhancement / Great Neighborhoods: Emmanuel & Janet gave a brief update on Great Neighborhoods. The first phase is wrapping up. Now that they have all the data collected in Phase 1, they will start writing policy. Members will have the opportunity to review and provide feedback. Janet felt the direction they are headed is a little disappointing. She thought there would be a plan by now. Instead they seem to be taking some steps back will be gathering more info. There are two main groups, one is focused on ADUs and the other on traffic. Emmanuel gave an update on the group made up of NE Bellevue leaders. He will continue to keep us informed on anything that will impact SF. Lately there has been discussions about ADUs. The City wants to provide more housing options to help with the affordability crisis in Bellevue. There have been some recent changes that are more-friendly towards ADUs. It's happening everywhere



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and is being pushed at the State level. Last week the last commissioner who was pro-neighborhoods resigned. All the new commissioners don't seem to focus on the neighborhoods and seem to only get excited by pitches from big business. Janet feels the Planning Commission is pushing everything towards development.

Action Item:

- Attend upcoming workshops/meetings. **Owner: SFCC Board**

c. Communication: Emmanuel keeps the website updated as needed.

d. Land Use: Patrick reported there wasn't anything new in this week's permitting bulletin. There was discussion about the proposed 3-story building at the Bel-Red Medical Building. Since this is already an allowed use at the property, it will be an administrative approval only. No City Council involvement, no public hearing. The only option is to give the City feedback. The people in Belmor are very unhappy about this development. The plans call for access from NE 24<sup>th</sup> and Bel-Red. The owner of the complex to the north is concerned as well since they don't want all the traffic going thru their development. Everyone agrees that traffic will be a huge issue.

- BTC: There's no current activity.
- Trees: The City's Environmental Stewardship has some strategies on how to achieve 40% tree canopy. The current canopy is about 35%. Great Neighborhoods will hopefully address this

Action Items:

- Update on the development at Bel-Red Medical Building. **Owners: Patrick and Emmanuel**
- Update on ADUs and minimum parking requirements. **Owner: Emmanuel**
- Update on the Great Neighborhood Trees and Greenspace workshops. **Owners: Emmanuel and Janet**

e. Crime / Block Watch: John said there hasn't been much activity. There's been some vandalism on the corner of NE 28<sup>th</sup> and 160<sup>th</sup>.

Action Item:

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f. Covenants: It was discovered a 2<sup>nd</sup> house in Div 3 has been purchased by a builder. They have filed a demo permit and plan to build a 4,300sf house. Anne talked to an attorney who will review the issue and advise how to best proceed.

Action Item:

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- g. Bylaws: Emmanuel will put PDFs of the highlighted and final Bylaws versions on the SFCC website. The newsletter will reference the Bylaws.

Action Item:

- Include notice about bylaw revisions in the next newsletter. Owner: SFCC board

#### 8. Other Business:

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**Next Meeting:** May 27, 2021 @ 7 p.m. via Zoom

Meeting Adjourned at 8:13 p.m.

Minutes approved by the Board:

\_\_\_\_\_  
President or Secretary

Date: \_\_\_\_\_