



SHERWOOD FOREST COMMUNITY CLUB

Executive Board Meeting Minutes

DATE: 3/18/21

TIME: 7:05 p.m.

LOCATION: Via Zoom

1. **Call to Order:** The March SFCC board meeting was called to order at 7:03 p.m. Attendees: Emmanuel Solis, Janet Castaneda, Lee Sargent, John Haro, Patrick Tousignant, Nate Kessler, Kurt Howeler and Anne Drebin. Several residents joined the call as well.
2. **Motion to approve Minutes from previous meeting:** Minutes for the February Board Meeting held on 2/18/21 were discussed. Lee felt EP portion of the minutes indicated the group was further along in the process than they really are. It's being worked on and will come together soon. Motion to approve the minutes made by Emmanuel and seconded by Patrick. No further discussion. Approved by all.
- I. **Treasurer's Report:** The report as of 3/15/21 was presented and reviewed during this meeting. Checks pending to post: none.
 - a. Budget overview: Checking \$461.01 | Savings \$3,820.54 | Total: \$4,281.55.
 - b. Dues update: \$0 in dues received.
 - c. Payments: Secretary of State 2021 payment (\$10). PO Box renewal annual fee (\$146).
 - d. Reimbursements: N/A
 - e. Monthly reports: No updates
 - f. Motion to approve Treasurer's Report: Motion to approve made by Emmanuel and seconded by Kurt. Approved by all.



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3. **Membership Drive / Neighborhood Involvement:** Everyone is working on their contribution to the newsletter. It should be just about ready by the April board meeting. Some of the block reps have not been very engaged in the neighborhood. Once the newsletter (including EP intro) goes out, Nate will contact the block reps individually to touch base and try to drum up more involvement. Last Fall, John had contacted BECU about using Zelle to help collect dues. At the time, he was told Zelle was only available for personal accounts. John will follow-up to see if there's been any change in status.

Action Items:

- Contact BECU about to see if Zelle can be used for club accounts. **Owner: John**
- Talk to the block reps for a check in and try to get more involvement. **Owner: Nate**

4. **Emergency Preparedness (EP):** There was an EP group continues to meet on the second Thursday of each month. The group was trying to put together some basic guidelines for distribution to the neighborhood. It has since been decided they would focus on a one-page introduction that will be included with the newsletter. Their goal is to let people know about the EP and try to get people to step up and join the team. Once there is more involvement and interest, they can start building a skills / resources library. Several people on the EP committee offered to help spread the word if some of the block reps aren't comfortable doing it themselves. The City doesn't have a good program to tie all the neighborhoods together so we need to come up with our own plan. Patrick mentioned that there's a Sherwood Forest EP group on Nextdoor. There's also a help map on Nextdoor which is a good tool to show what skills and equipment people are willing to offer.

Action Items:

- Create a one-page introduction to be included with the newsletter. **Owner: EP Committee**
- Talk to block reps about getting more people interested and involved in EP. **Owner: Nate**
- Create and distribute window cards to let people know a household is okay. **Owner: TBD**
- Research / determine if SFCC we should provide matching funds to get everyone water containers. **Owner: TBD – ongoing action item**
- Appoint one person to be the SFCC SPOC to interface with Police, Fire, etc. **Owner: TBD - ongoing action item**
- See if the block reps would be willing to do welfare checks on the folks on their blocks and report in to the SPOC. **Owner: TBD – will include as an agenda item for the block rep meetings.**
- Make a directory of tools and skills people in SF have available. **Owner: TBD - ongoing action item**



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5. **General Q&A (Open to the Public):** Lee likes the idea of having an open Q&A session at the start of the Monthly Meetings so that people can come by to hear what's going on with the Board and Community. It will also be a forum for residents to ask questions, or inform the Board about what's happening in the neighborhood.

Action Item:

Put a notice on the SFCC website each month and NextDoor notifying residents of upcoming board meeting and inviting them to join the Zoom call at 6:30 if there's anything they want to discuss **Owner: Emmanuel / Lee – ongoing for every meeting.**

6. **Historical SF Documents:** This topic was not discussed at the March meeting. Patrick repacked the boxes and has the total down to five. He will get them labeled and then John will check with ES Heritage to see when he can deliver the boxes to them. Patrick also put the scans onto USB drives.

Action Items:

- Label boxes for delivery to ES Heritage Center. **Owner: Patrick**
- Deliver boxes to ES Heritage Center: **Owner John**
- Move/Copy the scanned documents to SFCC storage set up by Emmanuel. **Owner: Patrick** (need to confirm if completed)

7. **Committee Reports:**

- a. Traffic/Transportation: This topic was not discussed at the March meeting. Kurt has been in contact with Rebecca at the City. The speed limit sign that had been removed on 164th has been reinstalled. Rebecca gave Kurt the results of the traffic study. It showed the traffic is within the normal parameters for speeding and volume. She told Kurt there are other areas with more issues and there's no need for immediate mitigation on 30th. Our area is in the queue for attention, just lower than other areas.

Action Item:

- Replanting 164th/NE 30th Corner. **Owner: Kurt**

- b. Neighborhood Enhancement / Great Neighborhoods: Emmanuel gave a brief update on Great Neighborhoods. Gwen Russo has replaced Nicholas Matz. Emmanuel is working to establish a good rapport with her. The latest sessions detailed some of the important characteristics of our area, such as traffic, trees, detached ADUs and walkability. Emmanuel has a copy of the presentation and will share it with the board.

Action Item:

- Attend upcoming workshops. **Owner: SFCC Board**

- c. Communication: Emmanuel keeps the website updated as needed. Lee sent the PP from the Annual meeting so it can be uploaded on to the SFCC website (complete).



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- d. Land Use: Patrick forwarded a permit application notice for the redevelopment of the medical buildings located at 15650 NE 24th St. The proposal is for a 3-story mixed-use building. The residents of SF (particularly Belmoor) need to be notified. Emmanuel and Patrick belong to a group of NE Bellevue representatives. The group has always been telling the City that there shouldn't be more retail/commercial development or increase in density east of 156th. Emmanuel will bring this up to the group and see if they'll take up the charge with the City.

We did not get an update on the issue of allowing ADUs and minimum parking requirements.

- BTC: There's no current activity.
- Trees: The City's Environmental Stewardship has some strategies on how to achieve 40% tree canopy. The current canopy is about 35%. Great Neighborhoods will have workshops on trees and greenspace on March 3rd & 4th – we should try to get an update on this at the April board meeting.

Action Items:

- Forward development notice to Belmoor . Owner: John (complete)
- Update on the development on 24th. Owners: Patrick and Emmanuel
- Update on ADUs and minimum parking requirements. Owner: Emmanuel
- Update on the Great Neighborhood Trees and Greenspace workshops. Owners: Emmanuel and Janet

- e. Crime / Block Watch: This topic was not discussed at the March meeting.

Action Item:

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- f. Covenants: A developer emailed SFCC to say they were under contract to buy a house in Div 3. They wanted to know how to go about getting approval for a 2-story house. It was agreed that SFCC should not be in the middle. This is the same developer who spearheaded the covenant change in the Robinson & Stewart Division. The group crafted a neutral response to the developer and Emmanuel sent it out.

Action Item:

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- g. Bylaws: Emmanuel reformatted the bylaws document so it reads more clearly. A notice of the revisions and a link to the current and proposed new documents will be included in the newsletter, along with the ballots. A general meeting will be held a week or two after the newsletter goes out.

Action Item:

- Include notice about bylaw revisions in the next newsletter. Owner: SFCC board



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8. Other Business:

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Next Meeting: April 15, 2021 @ 7 p.m. via Zoom

Meeting Adjourned at 8:45 p.m.

Minutes approved by the Board:

President or Secretary

Date: _____