



SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

DATE: March 21, 2019

TIME: 7:00 p.m.

LOCATION: Solis' residence

- I) Call to Order: The March SFCC board meeting was called to order at 7:04 pm by Emmanuel and seconded by Lee.
- II) Attendees: Lee Sargent, Karen Campbell, Patrick Tousignant, Kurt Howeler, John Haro, Emmanuel Solis, Janet Castaneda.
- III) Motion to approve minutes from previous meeting(s):
 - a) Minutes for the meeting held on February 20, 2019 were reviewed and signed at the meeting. Motion to approve the minutes by Emmanuel and seconded by Patrick.
- IV) Treasurer's Report – The report as of 02/28/2019 was presented and reviewed during this meeting. Checks pending to post:
Reminder: The bank requires \$500.00 on the checking account to avoid fees. The checking account was set back to the minimum limit to avoid fees.
 - a) Budget overview: Checking account: \$758.57 | Saving account: \$3,480.41
 - b) Dues update: \$10.00 dues and no donation received.
 - c) Payments: \$10.00 Secretary of State Reimbursement, \$50.00 Annual meeting rent.
 - d) Reimbursements:
 - e) IRS status: The Annual Report 990-N must be filed with the IRS every year (electronic process) and is current (next renewal is Oct'19)
 - f) Monthly reports: Reminder to call the bank every 6 months to keep the online access to the savings account active, otherwise, they will deactivate for inactivity.
 - g) Motion to approve Treasurer's Report: Motion to approve the treasurer's report by Lee and seconded by Patrick.
- V) Committee Reports
 - a) Communications: Newsletter for April. We need to have it ready before. Annual dues, BTC update, NE Great Bellevue, Trees. John to prepare block watch article.
Update: Karen needs the information by April 10th. The Newsletter has to be distributed by April 13th to block reps.
Action Item: Create the Newsletter.
 - b) Traffic/Transportation:
Update: Ed continue working with the city. The shrubs were significantly cut back. A madrone tree was removed.
Legal for students to park in the street unless you have the zone.
Karen working on finding the guidelines for restricting parking on 160th block. Some people did not get the notice. Will check how to make sure the process is properly followed.
Students are blocking mailboxes, garbage pick-up, parking near daycare.
Cars Racing on 160th street.
Action Item: Karen to talk to the city. Land Use:
 - i) Trees: Meeting held on Feb 26th at COB. The 40% tree goal was discussed. We talked to Jennifer H. and express our concerns and reinstate our intentions to work with COB on initiatives to preserve our tree canopy.
Action item: Signs to put in your front yard to direct people to COB tree website.
 - ii) BTC: Application in process. The neighborhoods are engaged. Working on updating the rebuttal letter, preparing materials, planning on meeting with city council members.
Action items: Promote the meeting on April 24th, sign the online petition, collect the paper petition. Proposal to donate \$250.00
 - i. Covenant: The lawsuit was withdrawal. The signatures for that division were collected. 21 households sign, 9 did not sign. The majority of the signatures were completed, and the covenant was modified.



SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

c) Emergency Preparedness:

Update: no update.

Action items: n/a

d) Block Watch:

Update: No update.

Action Items: n/a

e) Neighborhood Enhancement:

Update: No update.

Action Items: n/a

VI) Other Business:

NE Great Neighborhood will have a meeting on March 28th and the action item is to promote the meeting and bring people to the meeting.

Lee looked at options for bank replacement. Most banks and credit union have fees. Motion to move to BECU approved at the meeting by the board and trustees, all in favor.

Meeting with MSF will be held on March 28th at 8:30am at Campus.

Patrick scanned +250 pages of the documents of the oldest documents that require special handling due to age.

The Secretary position is open. We need to find a replacement for Jillian ASAP. The board is looking for options.

VII) Old Business:

VIII) PENDING TASKS AND RESPONSIBLES

- a) Tree Ordinance for Bellevue – All – guided by John & Patrick (in process)
- b) Research about basic emergency kits for block reps – Emmanuel & John – pending
- c) Meeting with Block Reps – Emmanuel
- d) Make a directory tools available at SF that can be borrowed in emergencies – block reps | Emmanuel
- e) Invite Joseph Joy to attend block reps meeting and speak about CERT tips – Emmanuel
- f) Scan SF history (boxes) and organized the information we have to make it accessible – Patrick
- g) Put together the meeting minutes and agendas from previous years – Janet
- h) Ideas to get the community together – all
- i) SF Welcome package – Emmanuel & Janet

Meeting adjourned at: 8:39 p.m.

Next Meeting: April 18th, 2019

Minutes approved by the Board:

President or Secretary

Date:

04/18/19

Sherwood Forest Community Club
TREASURER'S REPORT
Bank Statement Range 2/1/2019 - 2/28/2019
Prepared by Lee Sargent on 3/21/2019

Current Statement Balances of accounts at Washington Federal Savings & Loan

Checking	as of 2/28/2019	\$ 758.57
Savings	as of 2/28/2019	\$ 3,480.41
TOTAL		<u>\$ 4,238.98</u>

February 2019 Bank Activity

Date	Description	Checking	Savings	Balance
2/1/2019	Starting Balance	\$ 798.57	\$ 3,480.41	\$ 4,278.98
2/19/2019	Deposit	\$ 20.00	\$ -	
2/21/2019	Bellevue School Dist (Annual Meeting Rent)	\$ (50.00)	\$ -	
2/25/2019	Emmanuel Solis (Washington State 501C filing)	\$ (10.00)	\$ -	
2/28/2019	Ending Balance	\$ 758.57	\$ 3,480.41	\$ 4,238.98

Dues-Donations Deposit Log

Date	Name	Address	Type	Amount	Recv Date
2/19/2019	Emmanuel Solis Nepote	2447 161st Ave NE	dues	\$10.00	1/17/2019
2/19/2019	John S Haro	2431 161st Ave NE	dues	\$10.00	1/16/2019
Transactions Total				\$ 20.00	